Match Recording Permission Form

Complete a separate form for each match before recording. Obtain written consent from both clubs and all appointed match officials. Complete both pages; clubs retain individual player and parent/carer consent records under SYFA Child Wellbeing & Protection Policy (CWPP) Part 5.

1 Match and operator details

Required information	Response
Home club and team	
Away club and team	
Date and kick-off	
Venue and age group	
Competition and match reference	
Requesting club and responsible contact	
Operator name and match day contact	
Club / approved-contractor equipment and position	

2 Recording and permitted uses

Tick only the uses requested and covered by individual permissions. Unticked uses are not authorised. Attach details if more space is needed.

Recording or use	Select and give details
Capture	☐ Video ☐ Still images ☐ Audio Recording start and finish: _____
Private viewing	☐ Coaching analysis ☐ Private family viewing Who may view: _____
Public use	☐ Highlights or images ☐ Full match replay Named websites or accounts: _____
Livestream	☐ Requested ☐ Not requested Platform and audience: _____
External media or sponsor	☐ Requested ☐ Not requested Recipient and purpose: _____

Keep this form and approval evidence securely. Recheck any changes. Use with CWPP Part 5 and Rule 84. SYFA's spectator ticket provision does not replace participating players' consent.

Match recording approvals

Match reference or teams and date: _____

3 Storage and safeguarding arrangements

Required information	Response
Storage and access	Service or location: _____ Who can access or download: _____
Retention	Deletion date or period and reason: _____ _____
Privacy and withdrawal	Privacy notice supplied or link: _____ Withdrawal contact: _____
Safeguarding contact	CWPO or event lead and telephone: _____ _____
Restrictions and livestream checks	Private restriction plan reference, or none: _____ For livestreams: risk assessment reference, access controls, replay settings and stop operator: _____ _____

4 Club declarations and approval

Each signatory confirms that individual permissions cover this plan, children's wishes and withdrawals are respected, and restrictions can be met. Obtain fresh permission if seasonal consent does not cover the use. Before supplying copies, obtain recipients' agreement not to upload or share them by any method.

Approval	Home club	Away club
Decision	☐ Approve ☐ Decline	☐ Approve ☐ Decline
Conditions or none		
Secretary or authorised delegate name		
Signature and date		

Additional approval where required — tournament organiser, SYFA for relevant Cup fixtures or finals, or venue authority: ☐ Attached ☐ Recorded below ☐ Not required

Body, approver, date and conditions or reason not required: _____
_____

5 Match officials' agreement

I consent to recording and the selected uses on page 1, including any audio or livestream. I may refuse or withdraw consent without giving a reason or being pressured. My consent covers my inclusion only; it does not replace team or individual permissions.

Match official agreement	Complete or attach written agreement
Name and role	_____
Decision, signature and date	☐ Agree ☐ Decline ☐ Written agreement attached Signature/date: _____

Conditions: _____
Obtain each referee's and assistant referee's written consent; attach additional agreements. For under-18 officials, also record their agreement and parent/carer permission under CWPP Part 5.

6 Operator undertaking and final match day check

Use approved equipment, accounts and purposes only. If any match official refuses, do not start recording; if consent is withdrawn, stop promptly. Do not replace an official to enable filming. This applies to automated cameras and livestreams. Stop if anyone who must not be recorded cannot be excluded; do not exclude a child from football. No filming in private areas or unauthorised sharing. Report safeguarding concerns.

☐ Opponent's written consent and all required approvals obtained.
☐ All appointed match officials' written agreement obtained for the selected uses.
☐ Actual participants and restrictions checked; operator briefed.
☐ Camera coverage, privacy settings and livestream safeguards checked.
☐ Participants and spectators informed; notification alone is not consent.

Operator signature and date: _____
Final check by responsible club or event official: _____ Time: _____

Decision: ☐ Recording may proceed as approved ☐ Recording must not proceed